

Worktools
Worktools

Worktools – for a better day at work



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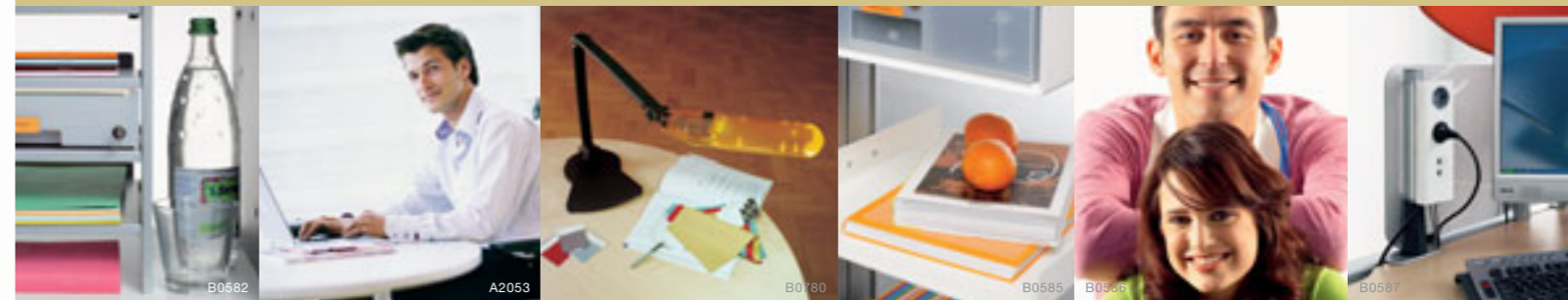
Do what you do better.™

Steelcase



Worktools – for a better day at work

What would it take to give you a better, more productive day at work? How could we help you unlock your full potential and do what you do better? These are the simple questions that drive everything we do at Steelcase. You will find that our range of **Worktools** provides some effective answers.



The intelligent solutions featured in this brochure are designed to make your workspace healthier, more organised and better connected, so that you can perform at your very best. We truly hope that these pages inspire you **to have a better day at work.**

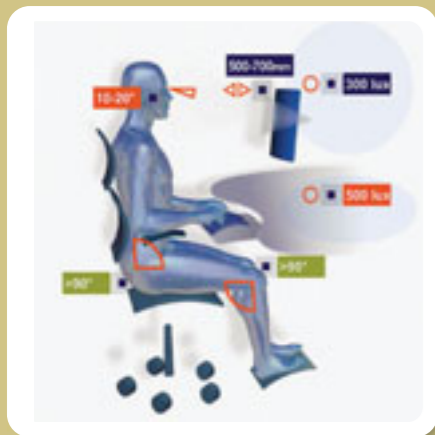
Let's be honest. The human body is not designed for sitting at a desk all day long and typing at a keyboard or holding a phone while staring at a computer screen. But that's how many of us spend the average workday. To make things worse, we often adopt postures that put extra strain on various tension zones in the body. That's why one of the primary goals of our Worktools range is to maximise your ergonomic comfort.

The importance of good working conditions. It's just a fact that daily strain on the body's tension zones – through bad posture, for example – can result in **health problems over the longer term**. The same goes for strain on the eyes through bad lighting or improper computer screen distance, which can also cause regular headaches. A glance at corporate statistics reveals that a significant level of **absenteeism** is caused by ailments which are directly **linked to a lack of ergonomic comfort at the workplace**.

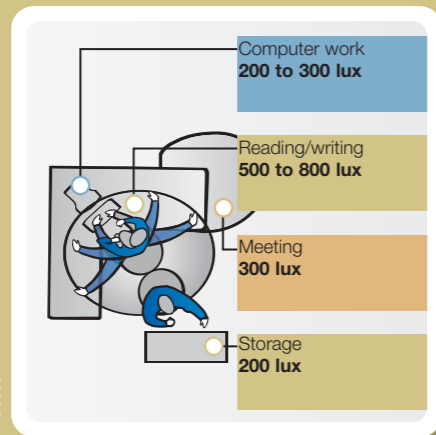
Worktools help. Worktools are designed to give you a healthier day at work. From solutions for **improving workstation ergonomics** – like an adjustable monitor arm, keyboard support or footrest – to better desk lighting and more convenient telephone headsets.

healthy

Worktools. For a better day at work



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▲ **Ergonomics at the workstation**

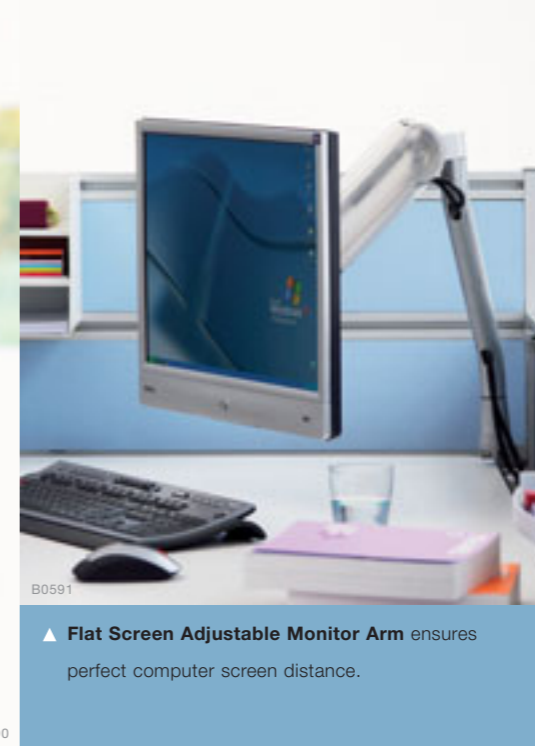
Our Worktools range is designed to optimise posture, screen height and distance and lighting to **minimise strain on the body's tension zones and on the eyes**. All our worktools are based on the European Display Screen Directive 90/270/EEC and its recommendations.

▲ **Lighting**

Inadequate lighting can cause eye fatigue, a major cause of discomfort at the work place. Visual acuity is reduced when the lighting level is not adapted to the various tasks performed. Steelcase task lights **provide solutions to enhance the lighting level** for the needs of the individual.



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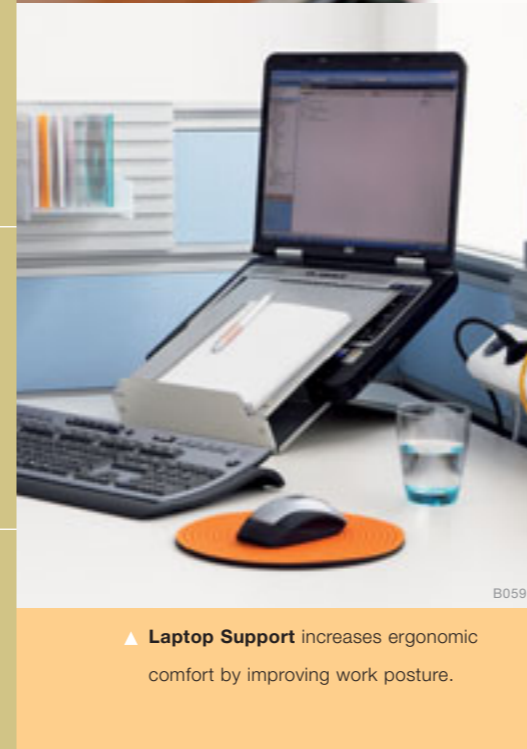


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▲ **Flat Screen Adjustable Monitor Arm** ensures perfect computer screen distance.

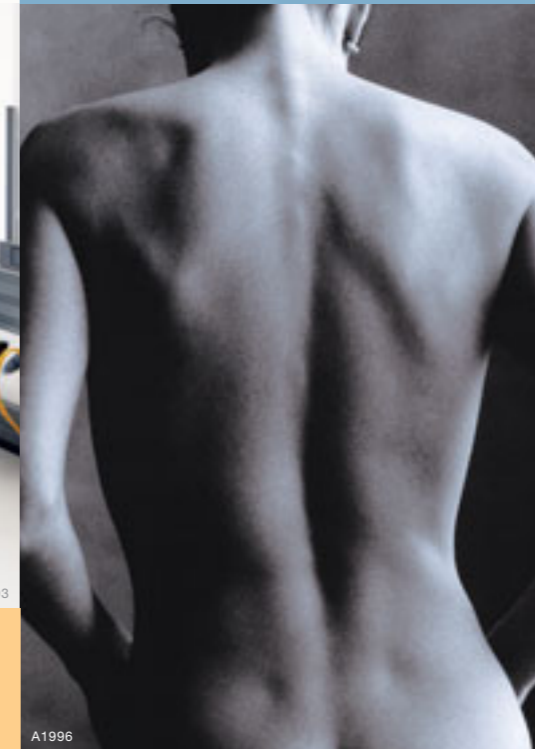


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▲ **Laptop Support** increases ergonomic comfort by improving work posture.



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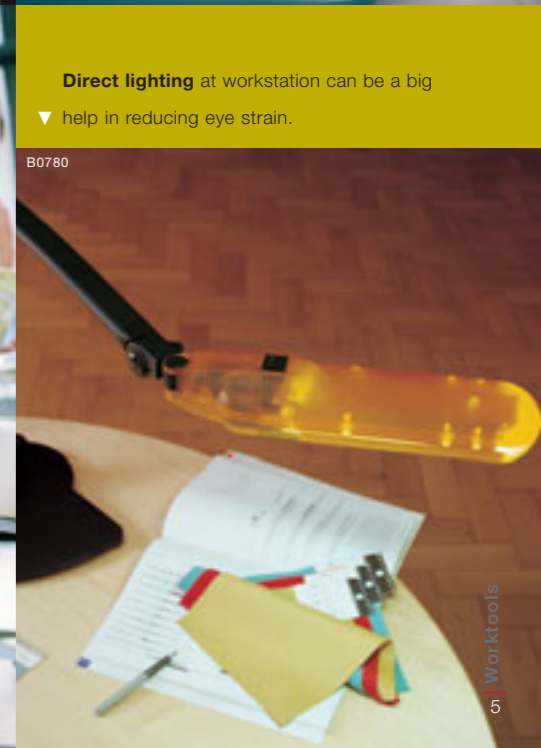
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Direct lighting at workstation can be a big help in reducing eye strain.

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How well organised is your workplace? As our jobs become more complex and we need more and more documents and technology tools to help us get them done, our workstations and storage systems can quickly become a mess. This makes it increasingly difficult for us to work effectively. That's why we've created special tools that can save you time – and desk space – so that you can work in the most organised, most productive way.

We study the ways people work. Look around your workstation. Chances are that a lot of the space is taken up by the technology tools you use every day. Then there's usually an avalanche of documents, folders or books. Statistics show that **most of us spend an average of 30 minutes a day** searching through our desktop piles for essential documents. Finally, of course, we usually also have some personal items like souvenirs or mementos.

Smarter solutions for organising your workstation. With Worktools, we offer you smarter **solutions for organising your workstation** – including multifunctional screens, trays, shelves, holders, organisers, boxes, signs, hangers, drawers, pockets and containers. Solutions that free up more working space and **help you manage all the tools**, documents and other items that surround you.

organised
 ✓
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A1932

▶ Knowledge workers spend an average of **6 weeks a year** looking for things in the office.

(Wall Street Journal)

▶ On average a worker will touch a document **8 times**... prior to actually completing the task required by the document.

(Personal Efficiency Program)

▶ Executives spend an average of **30 minutes a day** searching their desktop piles for essential papers.

*(Time Management Consultant
 Kirsten Schabacker)*

▶ **87% of filed paper** is never looked at again.

(Stanford University)



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▶ Add a **pencil cup** and other organisation tools to keep your stuff within hand's reach.



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Net helps to free desk space for files and other work.

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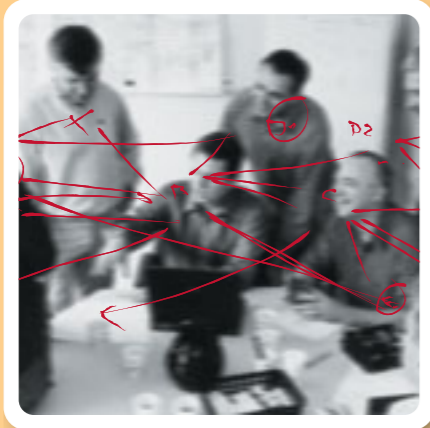


Technology, more than anything else, defines today's workstyles – from how we actually do our jobs to the size and shape of our workstations and even the amount of time we spend there. The essential issue is how we integrate technology tools and connections within our personal workspace so that we can work ergonomically and effectively. That's where Worktools can help, with a range of solutions designed for the new world of work.

Times change. As technology changes and progresses, it continues to transform the design of the workstation. These days, technology tools are much more compact. We increasingly use flat screen displays and laptops to do our knowledge work, which require less desk space but at the same time put different demands on the workstation. The key is to ensure that **technology tools are integrated with our workspace in a way that is ergonomic**, space-saving and highly flexible, and that we can easily connect with power, data and communication networks whenever we need to, either as nomadic workers or on a more permanent basis.

Integrating technology at your workstation. With Worktools, you have all the right solutions for integrating technology at your workstation – from a variety of CPU supports and monitor arms to our convenient Steelcase Connecting Hub and desktop access system. **Everything to help you have a better day at work.**

connected
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▲ **Technology becomes communication**
New technology changes how we get things done and how we use our desks.
Worktools are there to help you integrate new technology in flexible, space-saving ways.



▲ **Plug and play** connection tool provides comfortable desktop access for cables.

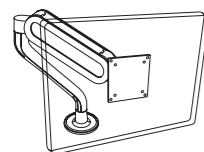


◀ **Profile CPU support** allows for space-efficient computer integration at the workstation.



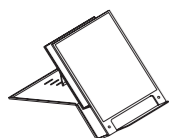
Product overview

Comfort



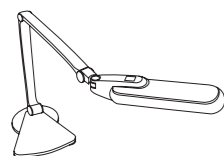
Flat Panel display arm

Ergonomic adjustment, space optimisation, shared use.



Laptop support

Improves the ergonomics of mobile laptop computer users, it is all about adjustment of position.



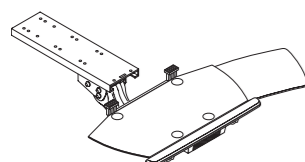
Lighting

Lighting levels need to be adapted to the various tasks performed at the workstation.



Headset

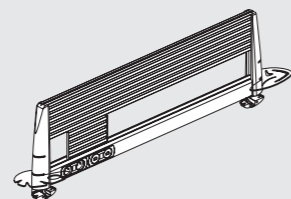
Using a headset reduces muscle tension and increases efficiency, enabling the user to accomplish collateral tasks while phoning.



Keyboard

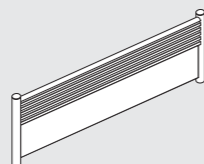
Adjustable keyboard supports allow the right height and right angle to prevent tendon or nerve discomfort.

Organisation



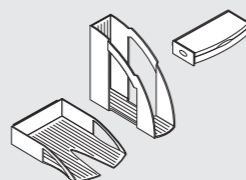
SmartScreen

Transform every desk into an efficient workstation.



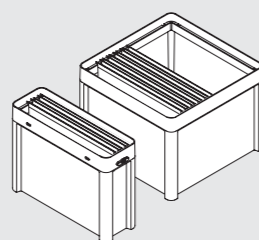
Third level

Using third level in order to access easily documents and save on floor space.



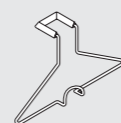
Letter tray across, Binder holder, Pen box

The files and stationery you use daily are within easy reach.



File Container

Effective management of active files. Documents can be stored in one place avoiding loss of time looking for information.



Flat Top Hanger

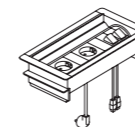
For convenient storage of your coat or jacket.

Technology



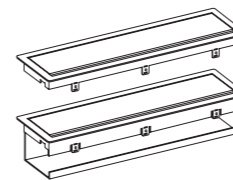
Steelcase Connecting Hub

Allows easy and above desk connection access to plug in equipment. Available fixings: Slatwall or clamp, bracket for Forward (Bridge and Post), InterAct and TNT.



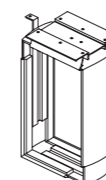
In & Out

Desk integrated solution. Allows easy and above desk connection access to plug in equipment.



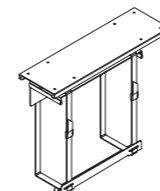
Top access

Allows easy access to connections under the desktop, can be positioned wherever the user needs them in a cut out.



Profile CPU Support

The solution for security. The CPU is protected from theft and accidental damage. Valuable work surface space is regained for a better organisation of the work area.



Vertical Processor Sling

The solution for flexibility. Efficiently uses space under the work surface. Allows CPU to slide in and out, swivels completely to allow for cable access.

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at work